
Board of County Commissioners

Hernando County Development Services

789 Providence Boulevard
Brooksville, FL 34601
352-754-4050

*Visit us on the Internet:
www.co.hernando.fl.us*



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|---|-------------------|
| <input type="checkbox"/> Permitting / Zoning | Fax: 352-754-4416 |
| <input type="checkbox"/> Commercial Dev. | Fax: 352-754-4151 |
| <input type="checkbox"/> Contractor Licensing | Fax: 352-754-4159 |
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Sinkhole and Ground Settlement Claims Investigation Permits

Ordinance No. 2011-7

Intent

This document contains the procedures and guidelines to be used when accepting, processing and reviewing permit applications for Investigation Permits.

References

Chapter 8, Hernando County Code of Ordinances
Ordinance No. 2011-7, **Sinkhole and Ground Settlement Claims Investigation and Remediation Permits**, was adopted by the Board of County Commissioners on May 10, 2011, and was filed with the Secretary of State May 19, 2011. The implementation date of the ordinance is June 27, 2011.

General

When is a Permit Required?

Investigation Permit

At the time an individual lot is proposed to be investigated for potential sinkhole or ground settlement activity, an Investigation Permit must be obtained from the Hernando County Building Department by the property owner or authorized representative. An Investigation Permit is required for sinkhole or ground settlement investigative work conducted on or after June 27, 2011. Visual inspections to determine if an investigation is needed do not require permit.

Permit applications, rules and fee schedule are online at www.hernandocounty.us/bldg. The fee for said permits shall be as established by the Building Official. Permits will be readily issued for a specific property only. Investigation work must be performed by a Florida licensed engineer or geologist.

Investigation Permits: Permit Application

Who Can Obtain the Permit?

The following persons may apply for and obtain an Investigation Permit:

1. Property Owner
2. Florida Licensed Professional Engineer
3. Florida Licensed Professional Geologist

What needs to be submitted?

1. Permit Application
2. Written statement from the engineer or geologist performing the investigation, if applicant is the property owner.
3. Written authorization from the property owner, if applicant is engineer or geologist.
4. Payment of permit fee

What is the time frame for permit insurance?

Investigation permits will be processed for issuance at time of application.

Investigation Permits: Permit Application Review

Upon receipt of the permit application, a Permit Representative in the Building Department will verify property ownership, and verify that the engineer and/or geologist listed on the application have registered with Hernando County.

Investigation Permits: Permit Issuance

Upon verification of the information in the application, and payment of the permit fee, a permit card will be given to the applicant to be posted on the job site. The permit card shall be posted in an area visible from the road, and shall remain posted until the permit is closed.

Permit Fee: \$50.00

Investigation Permits: Conditions of the Permit

- Investigation Permits are valid for a period of 180 days from date of issuance.
- A maximum of two (2) extensions may be approved for just cause.
- Extensions approved may be no more than ninety (90) days each.
- If more than two (2) extensions are needed, a new investigation permit is required.

Investigation Permits: Closing the Investigation Permit

What is required to close the permit?

An original written post-investigation report shall be submitted to the county building department within thirty (30) days of completion of all investigation activity. The post-investigation report required by the county shall, at a minimum, include the following in substantially the following format:

1. Key No. Of the property
2. Property Address
3. Property Owner(s)(list all owners)
4. Hernando County Investigation Permit Number
5. Date(s) of investigation/testing and name of the entity conducting same
6. Investigatory findings
7. Physical and structural damage observed, if none this should be stated on report

8. Summary of testing results, including type or types of testing conducted to support the investigatory findings
9. Summary of all conclusions as a result of the sinkhole investigation
10. Recommended remediation, if any, of sinkhole activity or ground settlement for stabilizing the land and building and for making repairs to the foundation, including quantities of materials anticipated to be used, estimated cost, and proposed means and methods to be used.
11. Total number of pages of attached to this report
12. Certification of the report signed and sealed by a Florida licensed professional engineer or Florida licensed geologist
13. Copy of receipt from Hernando County Clerk's Office for recording of the report.

What needs to be recorded with the Clerk of Circuit Court?

A copy of the post-investigative report (**sized on 8 ½ x 11 paper**) shall be recorded in the public records of Hernando County within thirty (**30**) days of the report's completion. The cost of recording said documents shall be paid by the applicant.

IMPORTANT NOTICE

SINKHOLE INVESTIGATIONS PERMIT REQUIRED

- **ORDINANCE 2011-7 ADOPTED BY BOARD OF COUNTY COMMISSIONS ON MAY 10, 2011**
- **A PERMIT IS NOW REQUIRED FOR INVESTIGATIONS OF POTENTIAL SINKHOLE OR GROUND SETTLEMENT ACTIVITY**
- **EFFECTIVE ON ALL INVESTIGATION ACTIVITIES OCCURRING ON OR AFTER JUNE 27, 2011**
- **PERMIT IS REQUIRED PRIOR TO CONDUCTING INVESTIGATION ACTIVITIES**
- **PERMITS MAY BE OBTAINED BY OWNERS, FLORIDA ENGINEER, OR FLORIDA GEOLOGIST**

**HERNANDO COUNTY
FLORIDA ENGINEER AND GEOLOGIST LICENSE REGISTRATION**

PLEASE PRINT LEGIBLY

FEE: \$25.00

DATE: _____

NAME AS IT APPEARS ON LICENSE: _____

COMPANY NAME: _____

BUSINESS ADDRESS: _____

CITY: _____ ZIP: _____ COUNTY: _____

BUSINESS PHONE: (____) _____ CELL: (____) _____

FAX: (____) _____ E-MAIL: _____

License Number: _____

License Type: _____ Rank: _____

Signature of License Holder

STATE OF _____
COUNTY OF _____

I HEREBY CERTIFY that the foregoing instrument was acknowledged before me this _____ day of _____, 20 ____, by _____ who is personally known to me or who has produced _____ as identification.

Signature of Notary Public

Print, type or Stamp Name of Notary

Hernando Co. Dev. Dept. 789 Providence Blvd. Brooksville FL 34601
• (352) 754-4050 • Fax (352) 754-4159



HERNANDO COUNTY SINKHOLE OR GROUND SETTLEMENT INVESTIGATIONS PERMIT APPLICATION

APPLICATION # _____

DATE _____

Property Owner/Owners: _____

Key/Parcel No.: _____

Property Address: _____ City: _____ Zip: _____

Engineer or Geologist: _____ License Number: _____

Address: _____ City: _____

State: _____ Zip: _____

Email: _____

I am submitting this application for sinkhole or ground settlement investigation as
_____ (capacity) and the starting date of the investigation is _____.

Owner/Engineer/Geologist Signature

Print Name

State of _____

County of _____

The foregoing instrument was sworn to and subscribed before me this ____ day of _____ 20____
by _____, who is () personally known to me or who has () produced
_____ as identification.

NOTARY PUBLIC

Application accepted by _____
Permit Representative

BCH9.H'G'H<9'F9GDCBG6=@HMC:H<9'9B;B99F'CF';9C@C;-GH'HC'DFCJ=89'5'7CDM
C:H<9':B8-B;G'HC'H<9'DFCD9FHMCKB9F"